

# FORMS

S. No.	Forms	Last date
1.	Entry for Exhibitors' Directory	10 November 2017
2.	Advertisement in Exhibitors' Catalogue	10 November 2017
3.	Electrical Connection	10 November 2017
4.	FASCIA name for exhibitors	10 November 2017
5.	Plan approval for Bare Space	10 November 2017
6.	Registration of Exhibitor Stand Personnel	10 November 2017
7.	Additional Furniture Requirement	10 November 2017
8.	Security Services	10 November 2017
9.	Freight Handling Services	10 November 2017
10.	Exit Pass	09 December 2017



7 - 9 December, 2017  
IARI, PUSA, New Delhi (INDIA)

*Kindly complete and return to:*  
**FICCI Trade Fairs Secretariat**  
Federation House  
Tansen Marg, New Delhi  
Tel: +91-9718393922, 9654384812, 9891444339  
Email: amandeep.singh@ficci.com; shivoo.abrol@ficci.com  
apoorv.bhatnagar@ficci.com

**FORM NO. 1**  
**PROFORMA FOR COMPANY DATA**  
**FOR ENTRY IN THE OFFICIAL**  
**EXHIBITORS' DIRECTORY**

**Last Date of Submission**  
**November 10, 2017**  
**Organiser's Copy**

1. Name of Organization: \_\_\_\_\_

Stand No: \_\_\_\_\_ Hall No: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City & Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Name of the Chief Executive Officer: \_\_\_\_\_

Designation: \_\_\_\_\_

Contact person for "Eima Agrimach INDIA 2017" with designation: \_\_\_\_\_  
\_\_\_\_\_

2. Company profile (Not more than 100 Words): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(The number of words should not exceed 100. Organizer has right to edit the matter if it exceeds 100 words.)

3. Foreign principals/Collaborators:

1) Name \_\_\_\_\_ Country \_\_\_\_\_

2) Name \_\_\_\_\_ Country \_\_\_\_\_

Company Name \_\_\_\_\_

Hall & Stall No. \_\_\_\_\_ Contact Person \_\_\_\_\_

Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



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**FOR ENTRY IN THE OFFICIAL**  
**EXHIBITORS' DIRECTORY**

**Last Date of Submission**  
**November 10, 2017**  
**Exhibitor's Copy**

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Hall & Stall No. \_\_\_\_\_ Contact Person \_\_\_\_\_

Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

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**FORM NO. 2**  
**ADVERTISEMENT ORDER FORM**

**Last Date of Submission**  
**November 10, 2017**  
**Organiser's Copy**

**ADVERTISEMENT TARIFF (PRINTED CATALOGUE)**

Option No.	Position	Rates	
		Rs.	US\$
1	Double spread (colour)	50,000/-	1350
2	Back Cover (colour)	75,000/-	1850
3	Inside front cover (colour)	50,000/-	1350
4	Opening first page (colour)	24,000/-	750
5	Inside back cover (colour)	45,000/-	1250
6	Full Page (colour)	15,000/-	365
7	Full Page (B/W)	10,000/-	270
8	Half page (B/W)	6,000/-	250
9	Spine	25,000/-	670
10	Book Mark (2 sides)	50,000/-	1350

**Full Page**  
• Print Area  
12 x 19 cms.

**Half Page (Horizontal)**  
• Print Area  
12 x 9.5 cms.

**Half Page (Vertical)**  
• Print Area  
6 x 19 cms.

**Book Mark**  
• Print Area  
10 x 6 cms.

**Double Spread**  
• Print Area  
24 x 19 cms.

**Note: Advertisement material required**

- CDR, TIF, EPS file in high resolution in CD with printed colour copy of the Advertisement as a reference proof.
- Positive or Artwork
- Book Mark should be provided by the advertiser

**Circulation Among:**

- Exhibitors of "EIMA AGRIMACH INDIA - 2017" from
- Visitors of "EIMA AGRIMACH INDIA - 2017" Senior Govt. Officials, Industry Representatives
- Policy makers, Industry Associations etc.
- Foreign Embassies in India, Indian Mission abroad, Industry Associations & Chambers of Commerce in foreign countries.

Please reserve \_\_\_\_\_ in Exhibitors' Catalogue.

We are enclosing bank draft no. \_\_\_\_\_ dated \_\_\_\_\_ in favour of **Federation of Indian Chambers of Commerce and Industry**, New Delhi.

Company Name _____	
Hall & Stall No. _____	Contact Person _____
Designation _____	Signature _____ Date _____

*Kindly complete and return to:*  
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apoorv.bhatnagar@ficci.com

**FORM NO. 3**  
**ELECTRICAL CONNECTION**

**Last Date of Submission**  
**November 10, 2017**  
**Organiser's Copy**

**THIS FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR AFTER CAREFULLY READING THE CONTENTS. IF THIS SERVICE IS NOT REQUIRED, PLEASE ENDORSE "NOT APPLICABLE" AND RETURN THIS FORM TO THE ADDRESS MENTIONED BELOW.**

Sr. No.	Type of Space	Charges Per KW	Qty.	Amount in (Rs.)
1	Bare Space	Rs 3000/USD 85	-----kws	
2	Add. Electricity for Shell Space	Rs 3000/USD 85	-----kws	
3	Temporary power** (Per kw/ Day)	Rs. 1000/USD 30		
4	GST	18%		
			<b>Total</b>	

**For availing electrical connections the above amounts are mandatory. All the payments have to be made to FICCI.**

**Please fill and return this form along with full payment in advance in favor of "Federation of Indian Chambers of Commerce & Industry" latest by November 15, 2017 otherwise a late fee @ 25% on these will be charged.**

**\*\* Please give schedule for temporary power required.**

We are enclosing D.D. No. \_\_\_\_\_ dt. \_\_\_\_\_ for

Rs. \_\_\_\_\_ drawn on \_\_\_\_\_

Company Name _____
Hall & Stall No. _____ Contact Person _____
Designation _____ Signature _____ Date _____

*Kindly complete and return to:*  
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**FORM NO. 3**  
**ELECTRICAL CONNECTION**

**Last Date of Submission**  
**November 10, 2017**  
**Exhibitor's Copy**

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 apoorv.bhatnagar@ficci.com

**FORM NO. 4**  
**FASCIA NAME FOR EXHIBITORS'**

<b>Last Date of Submission</b> <b>November 10 , 2017</b> <b>Exhibitor's Copy</b>
--

**THIS FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR TAKING SHELL STAND**

Concerned exhibitors are requested to indicate here below the name, which they require on the fascia. This will be provided on front fascia of the stall with White standard 100 mm high (4") English Alphabets (max 25 letters). Please use block letters only. Logos will not be allowed on the fascia. If the concerned exhibitor fails to submit this form within the deadline date, the organizer will have no option but to incorporate on the fascia the name of the company on which the booth is contracted.

**THE FOLLOWING IS TO APPEAR ON THE FRONT FASCIA OF OUR STAND**

Please use block letters:


Additional Furniture: All built-up stands will be equipped with side and rear partitions, basic furniture, light fixtures, synthetic carpet inside the booth and a fascia name.

Concerned stand construction agency will supply additional furniture in their stand and deal directly with exhibitors on financial matters. The prices for additional furniture is mentioned in Form No. 7

Company Name _____
Hall & Stall No. _____ Contact Person _____
Designation _____ Signature _____ Date _____



<p><b>Kindly complete and return to:</b>  <b>FICCI Trade Fairs Secretariat</b>                  Federation House                  Tansen Marg, New Delhi                  Tel: +91-9718393922, 9654384812, 9891444339                  Email: amandeep.singh@ficci.com; shivoo.abrol@ficci.com                  apoorv.bhatnagar@ficci.com</p>	<p><b>FORM NO. 4</b>  <b>FASCIA NAME FOR EXHIBITORS'</b></p>
	<p><b>Last Date of Submission</b>  <b>November 10, 2017</b>  <b>Organiser's Copy</b></p>

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Company Name \_\_\_\_\_

Hall & Stall No. \_\_\_\_\_ Contact Person \_\_\_\_\_

Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



7 - 9 December, 2017  
IARI, PUSA, New Delhi (INDIA)

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apoorv.bhatnagar@ficci.com

**FORM NO. 5**  
**PLAN APPROVAL FOR BARE SPACE**

**Last Date of Submission**  
**November 10, 2017**  
**Organiser's Copy**

**THIS FORM MUST BE COMPLETED AND RETURNED BY ALL BARE SPACE EXHIBITORS. FOR SHELL SCHEME EXHIBITORS, SUBMISSION OF THE SAME IS NOT COMPULSORY.**

**PLAN APPROVAL**

Exhibitors who have taken bare space areas must submit the plan of their booth on A3 size paper on a scale of 1:100 indicating the floor plan, the front elevation, the view and one cross section, indicating the height and material use. The exhibitors should stick to the architectural guidelines given in the manual.

Plans should be submitted in triplicate. The construction work will not be permitted to commence unless plans are approved. One copy will be returned to the exhibitor once it has been approved, subject to modifications if any.

Please attach your plans with this form and send the same to the organizers at the address given below:

**Mr. Kunal Chaudhary**  
**Assistant Director**  
**Federation of Indian Chambers of Commerce and Industry ( FICCI )**  
**1, Tansen Marg**  
**New Delhi**  
**Landline: +91-11-23487579**  
**Email: kunal.chaudhary@ficci.com**

Company Name _____		
Hall & Stall No. _____	Contact Person _____	
Designation _____	Signature _____	Date _____



7 - 9 December, 2017  
IARI, PUSA, New Delhi (INDIA)

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**FORM NO. 5**  
**PLAN APPROVAL FOR BARE SPACE**

**Last Date of Submission**  
**November 10, 2017**  
**Exhibitor's Copy**

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apoorv.bhatnagar@ficci.com

**FORM NO. 6**  
**REGISTRATION OF EXHIBITOR**  
**STAND PERSONNEL**

**Last Date of Submission**  
**November 10, 2017**  
**Organiser's Copy**

**THE FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR**

1. Application & Deadline Please refer to the table on the reverse of this form, fill it up and return the same preferably on or before the deadline date as mentioned above. For exhibitors who book space after the above mentioned cutoff date, this form duly completed will have to be returned to the organizers immediately.
2. Badges/Invitations In proportion of the booked space by the exhibitor/s, badges for the persons, manning the stall will be handed over to the exhibitors at the show management office on the day of possession at the fair ground. The Invitation mailers will also be sent to the exhibitors in sufficient quantity for inviting their buyers.
3. Inscription of the Badges In order to make them readable & legible and to prevent mistakes in the preparation of exhibitor's badges, we will be grateful if you could TYPE all names in BLOCK LETTERS on them before they are used.

Badges will be issued to the exhibitor as per the following table:

Space	No. of Exhibitor Badges
9 sq.m.	3
12 sq.m.	4
18 - 27sq.m	6
36 and above sq.m	10

Company Name _____		
Hall & Stall No. _____	Contact Person _____	
Designation _____	Signature _____	Date _____

### REGISTRATION OF EXHIBITOR STAND PERSONNEL

Name of Exhibitor: \_\_\_\_\_ Hall & Stall No. \_\_\_\_\_

Kindly complete this form appropriately and return it to Federation of Indian Chambers of Commerce & Industry with the deadline date as stipulated.

Sr. No.	Name of the Stand Person and Job Title	Company's Name	Country	Passport No.	Date of Birth	Nationality
1.						
2.						
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11.						
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**\*\*Passport no. and country to be mentioned by foreign exhibitors only.**

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**STAND PERSONNEL**

**Last Date of Submission**  
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*Please return this form to:*  
**N.K. KAPUR & CO. PVT. LTD.**  
N-14/9, L.G.F, DLF City, Phase - II,  
Gurgaon - 122002, HARYANA  
Ph.: 91 124 2562525 / 26 Fax: 91 124 2562526  
Contact Person: Mr. Manoj Daniel  
Mob : +91-8800300451  
Email : nkkapur@gmail.com

**FORM NO. 7**  
**Additional Furniture**  
**& Electrical Goods**  
**on Rental**

**Last Date of Submission**  
**November 10, 2017**

**Exhibitor's Copy**

**ADDITIONAL RATE LIST FOR FURNITURE ON LEASE BASIS**  
**EIMA AGRIMACH INDIA - 2017**

S. No.	Description of Items	Cost per Unit		Unit	Qty.	Amount
		Rs	US\$			
	<b>Furniture:</b>					
NK 01	System panel 1000mm x 2500mm	800	16	each		
NK 02	Glass shelf 1065mm x 300mm	300	6	each		
NK 03	Wooden white shelf 1065mm x 300mm	300	6	each		
NK 04	Glass Panel 1000mm x 1220mm	1000	20	each		
NK 05	Door (Lockable) 940mm x 2000mm	2000	40	each		
NK 06	Lockable cabinet 1065mm x 580mm x 750mm	1000	20	each		
NK 07	Information counter 1065mm x 580mm x 750mm	800	16	each		
NK 08	Glass counter 1016mm x 520mm x 1000mm	2000	40	each		
NK 09	Show Window 500mm x 500mm x 2000mm with 2 glass shelf	3500	70	each		
NK 10	Show Window 1000mm x 500mm x 2000mm with 2 glass shelf	4000	80	each		
NK 11	Foldable arm chair	200	4	each		
NK 12	Cushion chair (without arm)	400	8	each		
NK 13	Revolving chair	700	14	each		
NK 14	Bar stool	1000	20	each		
NK 15	Bar stool	1000	20	each		
NK 16	Glass Round table (Dia 900mm x High 700mm)	1200	24	each		
NK 17	Display Podium 500mm x 500mm x 750mm	1000	20	each		
NK 18	Sofa single seater (White/Black)	1800	36	each		
NK 19	Sofa two seater (White/Black)	3600	72	each		
NK 20	Sofa three seater (White/Black)	5400	108	each		
NK 21	Centre table 1050mm x 530mm x 470mm with glass top	800	16	each		
NK 22	Literature stand	700	14	each		
NK 23	Que manager (per pillar)	800	16	each		
NK 24	Planter box with plant	200	4	each		
NK 25	LED TV 40" (per day)	3000	60	per day		
NK 26	LED TV 32" (per day)	2500	50	per day		



S. No.	Description of Items	Cost per Unit		Unit	Qty.	Amount
		Rs	US\$			
	Electricals:					
NK 27	Refrigerator 165 Ltr.	4500	90	each		
NK 28	12 Wt. LED spot light	300	6	each		
NK 29	Socket outlet 5/15amp	300	6	each		
NK 30	Power strip 5/15amp	500	10	each		
NK 31	1.2 M 40 W Flourescent tube	300	6	each		
NK 32	Metalhalide light 150 wt.	1200	24	each		
NK 33	Pedestal fan	800	16	each		
	Sub-Total					
	Add GST @ 18%					
	<b>Total Amount</b>					

The above rates are for the entire period of the exhibition except for Laptop & LED TV.  
The payment should be 100% in advance by Banker's Cheque / Demand Draft drawn in favour of  
**"N.K. KAPUR & CO. PVT. LTD. " payable at New Delhi** to confirm your booking.

#### OUR BANK DETAILS

Name of Firm : **N.K. KAPUR & CO. PVT. LTD.**  
Name of Bank : **CITI BANK, N.A.**  
Account No. : **0085020005**  
Bank Branch : **Jeewan Bharti Building, 124, Connaught Circus, New Delhi-110 001, India.**  
Bank Swift code : **CITIINBX**  
IFSC / RTGS code : **CITI0000002**

**Please Note:-** All bank charges to be borne by client

**Contact Details:-** To, M/s N.K. KAPUR & CO. PVT. LTD., N-14/9, L.G.F., DLF City, Phase-II, Gurgaon  
Pin - 122002, Haryana. Tel:- 0124-2561666, 2562525.  
E-mail:- [nkkapur@gmail.com](mailto:nkkapur@gmail.com)

**E-mail:-** [nkkapur@gmail.com](mailto:nkkapur@gmail.com)

**Contact Person:-** **Naveen Chauhan (M. 093122 75540)**

**NOTE:-** 1. GST to be charged extra @ 18%  
2. Consumption & service charges for electricity is not included in these rates

*Please return this form to:*  
**N.K. KAPUR & CO. PVT. LTD.**  
N-14/9, L.G.F, DLF City, Phase - II,  
Gurgaon - 122002, HARYANA  
Ph.: 91 124 2562525 / 26 Fax: 91 124 2562526  
Contact Person: Mr. Manoj Daniel  
Mob : +91-8800300451  
Email : nkkapur@gmail.com

**FORM NO. 7**  
**Additional Furniture**  
**& Electrical Goods**  
**on Rental**

**Last Date of Submission**  
**November 10, 2017**  
**Service Agency - Copy**

**ADDITIONAL RATE LIST FOR FURNITURE ON LEASE BASIS**  
**EIMA AGRIMACH INDIA - 2017**

S. No.	Description of Items	Cost per Unit		Unit	Qty.	Amount
		Rs	US\$			
	<b>Furniture:</b>					
NK 01	System panel 1000mm x 2500mm	800	16	each		
NK 02	Glass shelf 1065mm x 300mm	300	6	each		
NK 03	Wooden white shelf 1065mm x 300mm	300	6	each		
NK 04	Glass Panel 1000mm x 1220mm	1000	20	each		
NK 05	Door (Lockable) 940mm x 2000mm	2000	40	each		
NK 06	Lockable cabinet 1065mm x 580mm x 750mm	1000	20	each		
NK 07	Information counter 1065mm x 580mm x 750mm	800	16	each		
NK 08	Glass counter 1016mm x 520mm x 1000mm	2000	40	each		
NK 09	Show Window 500mm x 500mm x 2000mm with 2 glass shelf	3500	70	each		
NK 10	Show Window 1000mm x 500mm x 2000mm with 2 glass shelf	4000	80	each		
NK 11	Foldable arm chair	200	4	each		
NK 12	Cushion chair (without arm)	400	8	each		
NK 13	Revolving chair	700	14	each		
NK 14	Bar stool	1000	20	each		
NK 15	Bar stool	1000	20	each		
NK 16	Glass Round table (Dia 900mm x High 700mm)	1200	24	each		
NK 17	Display Podium 500mm x 500mm x 750mm	1000	20	each		
NK 18	Sofa single seater (White/Black)	1800	36	each		
NK 19	Sofa two seater (White/Black)	3600	72	each		
NK 20	Sofa three seater (White/Black)	5400	108	each		
NK 21	Centre table 1050mm x 530mm x 470mm with glass top	800	16	each		
NK 22	Literature stand	700	14	each		
NK 23	Que manager (per pillar)	800	16	each		
NK 24	Planter box with plant	200	4	each		
NK 25	LED TV 40" (per day)	3000	60	per day		
NK 26	LED TV 32" (per day)	2500	50	per day		

S. No.	Description of Items	Cost per Unit		Unit	Qty.	Amount
		Rs	US\$			
	Electricals:					
NK 27	Refrigerator 165 Ltr.	4500	90	each		
NK 28	12 Wt. LED spot light	300	6	each		
NK 29	Socket outlet 5/15amp	300	6	each		
NK 30	Power strip 5/15amp	500	10	each		
NK 31	1.2 M 40 W Flourescent tube	300	6	each		
NK 32	Metalhalide light 150 wt.	1200	24	each		
NK 33	Pedestal fan	800	16	each		
	Sub-Total					
	Add GST @ 18%					
	<b>Total Amount</b>					

The above rates are for the entire period of the exhibition except for Laptop & LED TV.  
The payment should be 100% in advance by Banker's Cheque / Demand Draft drawn in favour of  
**"N.K. KAPUR & CO. PVT. LTD. " payable at New Delhi** to confirm your booking.

#### OUR BANK DETAILS

Name of Firm : **N.K. KAPUR & CO. PVT. LTD.**  
Name of Bank : **CITI BANK, N.A.**  
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IFSC / RTGS code : **CITI0000002**

**Please Note:-** All bank charges to be borne by client

**Contact Details:-** To, M/s N.K. KAPUR & CO. PVT. LTD., N-14/9, L.G.F., DLF City, Phase-II, Gurgaon  
Pin - 122002, Haryana. Tel:- 0124-2561666, 2562525.  
E-mail:- [nkkapur@gmail.com](mailto:nkkapur@gmail.com)

**E-mail:-** [nkkapur@gmail.com](mailto:nkkapur@gmail.com)

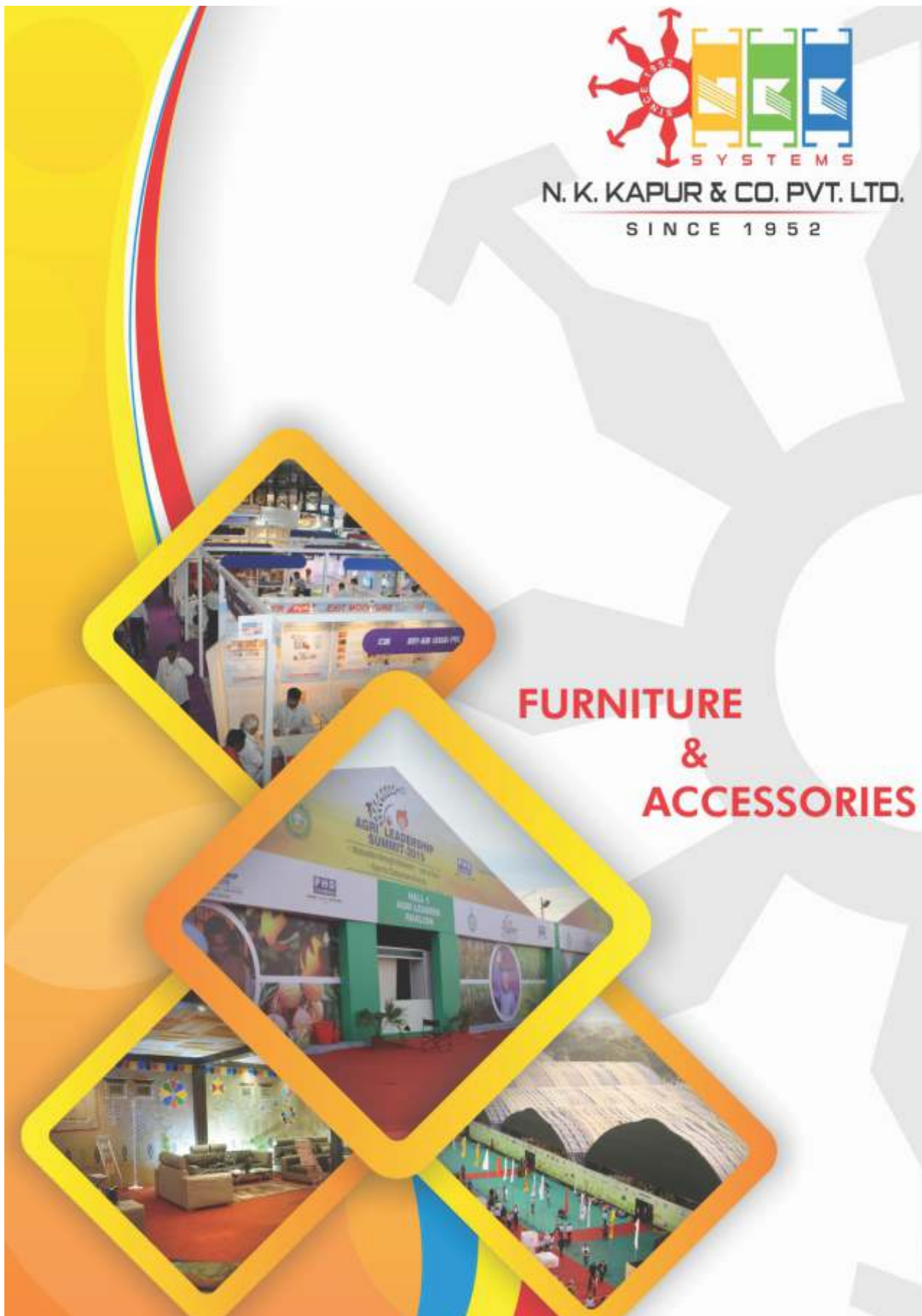
**Contact Person:-** **Naveen Chauhan (M. 093122 75540)**

**NOTE:-** 1. GST to be charged extra @ 18%  
2. Consumption & service charges for electricity is not included in these rates



**N. K. KAPUR & CO. PVT. LTD.**  
SINCE 1952

**FURNITURE  
&  
ACCESSORIES**





**N. K. KAPUR & CO. PVT. LTD.**  
SINCE 1952



**NK-01**  
System Panel  
L-1000mm x H-2500mm



**NK-02**  
Glass Shelf  
L-1065mm x B-300mm



**NK-03**  
Wooden White Shelf  
L-1065mm x B-300mm



**NK-04**  
Glass Panel  
Glass Size L-965mm x H-1220mm



**NK-05**  
Lockable Door  
L-940mm x H-2000mm



**NK-06**  
Lockable Cabinet  
L-1065mm x B-580mm x H-750mm



**NK-07**  
Information Counter  
L-1065mm x B-580mm x H-750mm



**NK-08**  
Glass counter  
L-1016mm x B-520mm x H-1000mm



**NK-09**  
Show Window with 2 Glass Shelf  
L-500mm x B-500mm x H-2000mm



**NK-10**  
Show Window with 2 Glass Shelf  
L-1000mm x B-500mm x H-2000mm



**NK-11**  
Foldable Arm Chair



**NK-12**  
Cushion Chair





Revolving Chair



Bar Stool



Bar Stool



Glass Round Table  
H-700mm Dia-900mm



Display Podium  
L-500mm x B-500mm x H-750mm



Sofa Single Seater (White/Black)



Sofa Two Seater (White/Black)



Sofa Three Seater (White/Black)



Centre Table  
L-1054mm x B-533mm x H-470mm



Literature Stand  
L-250mm x B-420mm x H-1235mm



Que Manager



Planter Box with Plant



N. K. KAPUR & CO. PVT. LTD.  
SINCE 1952



LED TV 40" with Stand



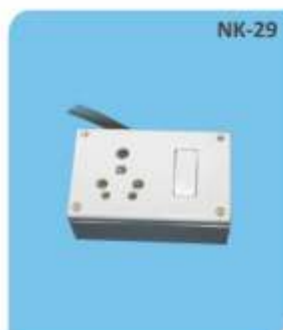
LED TV 32" with Stand



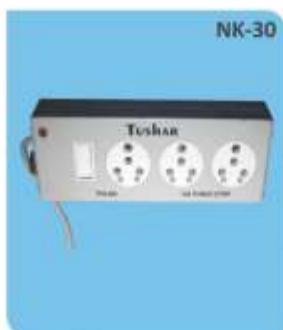
Refrigerator 165 Ltr.



12 wt. LED Spot Light



Socket Outlet 5/15 amp



Power Strip 5/15 Amp.



1.2 M 40wt. Fluorescent Tube



Metalhalide 150 wt.



Pedestal Fan



**N. K. KAPUR & CO. PVT. LTD.**

S I N C E 1 9 5 2

**Head Office :**

N-14/9, L.G.F., DLF City, Phase-II, Gurgaon-122002, Haryana  
Tel.: 0124-2561666, 2562525

**Mumbai Office :**

Gala No. E-1, Sheetal Nagar, J.M. Marg, Asalfa, Ghatkopar (W), Mumbai-400084  
Tel.: 022-25102986, 9820211140

**Kolkata Office :**

H.A. -266, Sector-III, Salt Lake City, Kolkata-700097  
Tel.: 033-23356128/30

e-mail : [nkkapur@gmail.com](mailto:nkkapur@gmail.com), [info@nkkapur.com](mailto:info@nkkapur.com) | website : [www.nkkapur.com](http://www.nkkapur.com)



*Kindly complete and return to:*

**Stand Security**

**Hi-Secure Security Services Pvt. Ltd.**

304-305 Durga Complex, Local shopping center,  
Mayur vihar, Phase-2, New Delhi - 11 00 92, India

Tel: 011 - 42801006,

Mobile: +91-8130745009

Contact Person: Mr. Amandeep Singh

Email: navin@hisecureexhibitions.com

**FORM NO. 8**

**Order Form for Security  
Services**

**Last Date of Submission**

**November 10, 2017**

**Service Agency - Copy**

We need the following for our stand(s)

Details	Date		Total Days	No of Shifts Hours.	Total Shifts
	From	To			
Security Supervisor				1	2
Guard					
Security Officer					
Lady Guard					

We agree to pay as per details given above for 12 hours shift.

A) Approved Rates (Per 12 Hours Shift)

Security Supervisor Rs. 575/-

Security Guard Rs. 410/-

Security Officer Rs. 750/-

Lady Guard Rs. 550/-

HHMD Rs. 650/- Per Day

**18% GST Applicable**

**Order form only valid with complete company details**

Company Name: \_\_\_\_\_ Stand No: \_\_\_\_\_

Fax: \_\_\_\_\_ Tel: \_\_\_\_\_ Email: \_\_\_\_\_

Contact: \_\_\_\_\_ Date & Signature: \_\_\_\_\_

\* Please specify the number in case you need more than one guard/supervisor.

*Kindly complete and return to:*

**Stand Security**

**VNS Security Services Pvt. Ltd.**

304-305 Durga Complex Local

Shopping center, Mayur Vihar Phase-2

New Delhi - 110 092, India

Mobile: 08130745009

Contact Person: Mr. Amandeep Singh

**FORM NO. 8**

**Order Form for Security  
Services**

**Last Date of Submission**

**November 10, 2017**

**Exhibitor's Copy**

We need the following for our stand(s)

Details	Date		Total Days	No of Shifts Hours.		Total Shifts
	From	To				
Security Supervisor				1	2	
Guard						
Security Officer						
Lady Guard						

We agree to pay as per details given above for 12 hours shift.

A) Approved Rates (Per 12 Hours Shift)

Security Supervisor Rs. 575/-

Security Guard Rs. 410/-

Security Officer Rs. 750/-

Lady Guard Rs. 550/-

HHMD Rs. 650/- Per Day

**\* 14% Government Service Tax Extra**

**Order form only valid with complete company details**

Company Name: \_\_\_\_\_ Stand No: \_\_\_\_\_

Fax: \_\_\_\_\_ Tel: \_\_\_\_\_ Email: \_\_\_\_\_

Contact: \_\_\_\_\_ Date & Signature: \_\_\_\_\_

\* Please specify the number in case you need more than one guard/supervisor.

*Kindly complete and return to:*

**P S Bedi & Co. Pvt. Ltd.**

D 14/1-2 Okhla Industrial Area  
Phase 1, New Delhi-110 049, India  
Tel: +91 11 4605 5200

Contact: Mr. Jatin Bharadwaj, Mr. Balvinder Kumar  
Mob No.: +91-9910201927, 99715 93214  
Email: jbharadwaj@psbedi.com; bkumar@psbedi.com

or

**Contact: Mr. Sushil Upadhyay**  
**General Manager Sales & Operations**  
**R. E. Rogers India Pvt Ltd**

1, Commercial Complex, Pocket H & J  
Sarita Vihar, New Delhi-110 044, India  
Tel : +91 11 2694801 / 91- 9818451472  
Email: Sushil@rogersworldwideindia.com

**FORM NO. 9**

**ON-SITE HANDLING TARIFF  
FOR EXHIBITS  
EIMA AGRIMACH INDIA 2015**

**Last Date of Submission  
November 10, 2017  
Freight Forwarder's Copy**

On site handling tariff 2017 for international cargo, arriving at exhibition site from In Gate till delivery at booth excluding the customs clearance.

**(i) Sea Freight**

a) For transport from "IN" gate of the Exhibition To Exhibition stand including unloading.	US\$ 45.00/CBM (Min. charge US\$ 45.00)
b) Unpacking charges	US\$ 15.00/CBM (Min. charge US\$ 15.00)
c) Removal of Empties, Storage and Return of Empties	US\$ 10.00/CBM (Min. charge US\$ 10.00)
d) Re-packing charges	US\$ 15.00/CBM (Min. charge US\$ 15.00)
e) From Exhibition stand to client's Vehicle (including loading)	US\$ 45.00/CBM (Min. charge US\$ 45.00)

**(ii) Air Freight**

a) For transport from "IN" gate of the Exhibition To Exhibition stand including unloading.	US\$ 0.45/KG (Min. charge US\$ 45.00)
b) Unpacking charges	US\$ 0.15/KG (Min. charge US\$ 15.00)
c) Removal of Empties, Storage and Return of Empties	US\$ 10.00/CBM (Min. charge US\$ 10.00)
d) Re-packing charges	US\$ 0.15/KG (Min. charge US\$ 10.00)
e) From Exhibition stand to client's Vehicle (including loading)	US\$ 0.45/KG (Min. charge US\$ 45.00)

Service Tax

The Govt. of India has levied a service tax of 14% on handling charges.

**ON-SITE HANDLING TARIFF FOR INDIAN EXHIBITS  
EIMA AGRIMACH INDIA 2017**

Charges for offloading from vehicle, shifting to booth and unpacking at one go for single piece weighing not more than 3000 kgs.

1. Offloading and Shifting to Booth	Rs. 300.00/ per 500 kgs or part there off.
2. Unpacking & Placement of Exhibits	Rs. 300.00/ per 500 kgs or part there off.
3. Depallatization of Exhibits	Rs. 200.00/ per 500 kgs or part there off.
4. Positioning & Re-positioning of the exhibits (each time)	Rs. 200.00/ per 500 kgs Minimum Rs.300
5. Removal of empties for storage & return of empty cases after the close of exhibition.	Rs. 200.00/ per CBM
6. Repacking of Exhibits	Rs. 300.00/ per 500 kgs or part there off.
7. Pallatisation of Exhibits	Rs. 200.00/ per 500 kgs or part there off.
8. Shifting from Booth & Loading	Rs. 300.00/ per 500 kgs or part there off.

**PLEASE NOTE**

1. Handling charges will be charged on basis of actual weight or volume weight whichever is higher. @ 1 CBM = 333 KGS.
2. Heavy lift surcharge applicable in addition to the basic handling charges as mentioned in point 1 above.
  - a) For single piece weighing between 3000 kgs to 5000 kgs: Surcharge 25% extra
  - b) For single piece weighing between 5000 kgs to 8000 kgs: Surcharge 35% extra
  - c) For single piece weighing more than 8000 kgs: Surcharge 50% extra
3. In case the machine is bare on the base, the removal of base would be treated as unpacking and would be charged accordingly.
4. The above charges are applicable from 0930 - 1930 hours, for services required after these hours a surcharge of 15% shall be applicable on the above.

**HIRE OF EQUIPMENT (with driver & without labour) FOR ASSEMBLY & ERECTION PURPOSES ONLY**

1	Hydraulic Pallet	02 - Ton Capacity	Rs.200.00/ per hour Minimum: Rs.200.00
2	Fork Lift	03 - Ton Capacity	Rs.500.00/ per hour Minimum: Rs.500.00
3	Fork Lift	05 - Ton Capacity	Rs. 750.00/ per hour Minimum: Rs. 750.00
4	Crane	10 - Ton Capacity	Rs. 950.00/ per hour Minimum: Rs. 950.00
5	Labour		Rs. 50.00/ per hour per man Minimum: Rs. 50.00

**Please note:**

1. The above charges are applicable from 0930 - 1930 hours, for services required after these hours a surcharge of 25% shall be applicable on the above.
2. It is compulsory on part of the exhibitors to use services of approved handling agencies at the exhibition site. The packages which can be easily carried in hand (package not exceeding 50 kgs each) can be handled by the exhibitors on their own, if they wish to do so.
3. Exhibitors should advise transporters to carry "Weigh-Bridge Certificate" so that there would be proper assessment of the weight to be handled by handling agency.



7 - 9 December, 2017  
IARI, PUSA, New Delhi (INDIA)

4. Exhibitors should send product leaflets alongwith the packing list to the approved agencies to enable them to study the products in advance for handling at the site.
5. The exhibitors are not allowed to order equipment for assembly and erection work from outside. It is compulsory to use the facility made available by approved agencies.
6. These charges are not applicable to the exhibits cleared as temporary imports.  
Service Tax

The Govt. of India has levied a GST 18% percent on handling charges plus on other charges except re - imbursement expenses to be invoiced by all freight forwarder and handling agents. Therefore the same shall be charged accordingly.

***Order form only valid with complete company details***

Company Name: \_\_\_\_\_ Stand No: \_\_\_\_\_

Fax: \_\_\_\_\_ Tel: \_\_\_\_\_ Email: \_\_\_\_\_

Contact: \_\_\_\_\_ Date & Signature: \_\_\_\_\_

\* Please specify the number in case you need more than one guard/supervisor.

*Kindly complete and return to:*  
**FICCI Trade Fairs Secretariat**  
 Federation House  
 Tansen Marg, New Delhi  
 Tel: +91-9718393922, 9654384812, 9891444339  
 Email: amandeep.singh@ficci.com; shivoo.abrol@ficci.com  
 apoorv.bhatnagar@ficci.com

**FORM NO. 10**  
**FORMAT FOR EXIT PASS**

**Last Date of Submission**  
**December 9 , 2017**  
**Organiser's Copy**

**THIS BELOW MENTIONED FORMAT MUST BE REPRODUCED BY ALL EXHIBITORS ON THEIR LETTERHEADS AND FOUR COPIES MUST BE PREPARED IN ORDER TO ENABLE THEM TO AVIAL OF AN EXIT PASS TO TAKE THEIR GOODS OUT OF EXHIBITION VENUE ON THE CONCLUDING DAY OF THE EXHIBITION.**

To  
**Federation of Indian Chambers of Commerce and Industry**  
**Tansen Marg**  
**New Delhi**

Dear Sir,

We have paid all our dues to Federation of Indian Chambers of Commerce and Industry and there is no balance whatsoever. However our security lying with you may be released after adjusting any further dues that may be payable from our side.

Therefore, please allow us to take out the following goods, which we had brought for display during the exhibition.

Sr. No.	Description of Items	No. of Packing cases
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Stall No.: \_\_\_\_\_ Hall No.: \_\_\_\_\_

**Note**

1. Please obtain 'No objection from Federation of Indian Chambers of Commerce & Industry. Trade Fairs Department.
2. Please use letterheads of your company OR attach business card & take 4 copies while preparing this format that will enable you to avail of an exit pass.

*Kindly complete and return to:*  
**FICCI Trade Fairs Secretariat**  
 Federation House  
 Tansen Marg, New Delhi  
 Tel: +91-9718393922, 9654384812, 9891444339  
 Email: amandeep.singh@ficci.com; shivoo.abrol@ficci.com  
 apoorv.bhatnagar@ficci.com

**FORM NO. 10**  
**FORMAT FOR EXIT PASS**

**Last Date of Submission**  
**December 9, 2017**  
**Exhibitor's Copy**

**THIS BELOW MENTIONED FORMAT MUST BE REPRODUCED BY ALL EXHIBITORS ON THEIR LETTERHEADS AND FOUR COPIES MUST BE PREPARED IN ORDER TO ENABLE THEM TO AVIAL OF AN EXIT PASS TO TAKE THEIR GOODS OUT OF EXHIBITION VENUE ON THE CONCLUDING DAY OF THE EXHIBITION.**

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1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Stall No.: \_\_\_\_\_ Hall No.: \_\_\_\_\_

**Note**

1. Please obtain 'No objection from Federation of Indian Chambers of Commerce & Industry. Trade Fairs Department.
2. Please use letterheads of your company OR attach business card & take 4 copies while preparing this format that will enable you to avail of an exit pass.

*Kindly complete and return to:*  
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 Federation House  
 Tansen Marg, New Delhi  
 Tel: +91-9718393922, 9654384812, 9891444339  
 Email: amandeep.singh@ficci.com; shivoo.abrol@ficci.com  
 apoorv.bhatnagar@ficci.com

**FORM NO. 11**  
 Only for International Exhibitor

**Last Date of Submission**  
**November 10, 2017**  
**Organiser's Copy**

Company.....

Sr. No.	Name as per passport & Job Title	Country	Passport Number	Date of Issue	Passport Expiry Date	Place of Issue	Nationality
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

\* Passport No. and Country to be mentioned by foreign Exhibitors only \*

**Note: Submit a copy of passport along with the form**



*Kindly complete and return to:*  
**FICCI Trade Fairs Secretariat**  
 Federation House  
 Tansen Marg, New Delhi  
 Tel: +91-9718393922, 9654384812, 9891444339  
 Email: amandeep.singh@ficci.com; shivoo.abrol@ficci.com  
 apoorv.bhatnagar@ficci.com

**FORM NO. 11**  
 Only for International Exhibitor

**Last Date of Submission**  
**November 10, 2017**  
**Exhibitor's Copy**

Company.....

Sr. No.	Name as per passport & Job Title	Country	Passport Number	Date of Issue	Passport Expiry Date	Place of Issue	Nationality
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

\* Passport No. and Country to be mentioned by foreign Exhibitors only \*

**Note: Submit a copy of passport along with the form**